

Safety Guidelines for use of **Workplace Chemicals**

- ✓ Consider all chemicals **HAZARDOUS**.
- ✓ Read label directions and Safety Data Sheets (SDS) prior to use.
- ✓ **NEVER** MIX CHEMICALS.
- ✓ Familiarise yourself and be aware of the **colour** and **characteristics** of the chemical products you use.
- ✓ **Only** use chemicals which are labelled clearly identifying product, classification, handling and safety directions.
- ✓ **Replace** damaged or defaced labels.
- ✓ **Wear** Personal Protective Equipment as per the SDS such as safety glasses and suitable gloves when handling workplace chemicals.
- ✓ **Ensure** you are familiar with the location and contents of SAFETY DATA SHEETS (SDS).